

AUGUST 28, 2019



St. John Catholic School

Educational Ministry of St. John The Baptist Parish



UPCOMING EVENTS

Monday, September 2nd
No School

**Tuesday, September 3rd –
Sunday, September 8th**
Gym CLOSED

Tuesday, September 3rd
Fall Fundraiser Begins

Thursday, September 5th
6:00pm – in the church
Back-to-School Night

Thursday, September 12th
6:00pm
PTG Meeting

Tuesday, September 17th
Fall Fundraiser Ends

**Wednesday, September
18th**
Picture Day

Thursday, September 19th
Disaster Drill
Noon Dismissal

Dear Shamrock Family,

Our school year is officially in full swing and the students are becoming familiar with class routines and school procedure. Much learning is already occurring and the students seem to be getting along with each other quite well too. Our school family has embraced our new students and staff members and all seems well at SJCS thus far!

I look forward to seeing all families at Back to School Night on September 5th, beginning at 6:00pm in the church. This is a very important event during which parents can learn more information about general school events and procedures, as well as have time to meet the teachers and receive specific information pertaining to individual class content and curriculum. I hope to see all parents at Back to School Night.

As partners in mission, we are called to work together for the benefit of our children. Please know that we, the faculty and staff at St. John, care very much for our shamrock family, and that we are dedicated to working in partnership with you, the parents, so to fulfill our mission of educating the whole child and ministering to our community in the image of Christ's love. Thank you for your dedication to Catholic education.

Blessings,
Ms. Paige Child
Principal
pchild@cndo.org

ATTENTION:

The gym will be CLOSED from 9/3-9/8 for renovation of the gym floor. No one may enter the gym during this time. For this reason, morning SEP and morning drop off will take place inside the school building. Likewise, dismissal during these days will remain the SAME for PARENTS, but students will be dismissed from the playground area.

SCHOOL CALENDAR

Please visit our school website to access the school calendar:

<http://www.stjohncatholicshool.org/calendar.html>

If you would like to subscribe to/ add our calendar to a device just add this link

<https://calendar.google.com/calendar/ical/ch3o3n0fpm4v0tpth3ntm38lq4%40group.calendar.google.com/public/basic.ics>

S.E.P. PICKUP PROTOCOL

This is just to inform all parents that the pickup/checkout procedure for S.E.P. has been updated to reflect current safety protocols. Parents MUST come to the S.E.P. room to sign students out. We're sorry if this causes any inconvenience but student safety is our number one priority. Thank you for your cooperation and support.

CYO SIGN-UPS

Sign-ups for St. John's Boys' Basketball and Boys' and Girls' Cross Country will be held on Wednesday, August 28th and Friday, August 30th from 6:30-8pm in the school, room 15.



Shamrock Shop



Visit our new website:

www.sjcsshamrockshop.weebly.com

You cannot pay for orders on this site or order from this site directly. You will need to fill out the order form by clicking the link on the home page. All payments must be submitted to the school office on or before the order due date each month. Once you complete the order form below, please print your confirmation email and submit it to the office with payment.

Checks made out to SJCS or cash accepted.

Submit orders to the office ATTN: Kristen Elliott
Questions? kelliott@csdo.org

Order Due Date: September 6th

Deliver Date: September 27th*

*in stock items may deliver sooner



More designs, colors and styles available on the website!

PANCAKE BREAKFAST CANCELLED

The pancake breakfast on Sunday, Sept. 8th has been cancelled

Join the St. John Choir 2019/2020



**New Rehearsal Time:
Monday 3:15 - 4:30 pm.
2nd - 8th Grade**

I give permission for my child

to participate in choir for the rest of the 2017 -
2018 school year.

Parent Signature: _____

Parent Email: _____

MEDICATION POLICY

GUIDELINES FOR THE ADMINISTRATION OF MEDICATIONS AT SCHOOL

Policy

- Schools may not furnish any medications
- All medication administration requires parent/guardian authorization.
- All prescription medications and aspirin require physician and parent/guardian authorization.
- All medications must be secured in the school office (Exception: back up of inhalers and epi-pens may be secured in the classrooms as well as the office). Use of an epi-pen necessitates a 911 call. Because of the risk of students sharing medication, no student may carry their own medications. In the event that a student is seriously at risk without the epi-pen or inhaler on their person, consideration will be given to a variance if the physician and parent document the following:
 - Risk of not carrying medication
 - The student has been instructed in the indications, administration, side effects, responsibility not to share, and the responsibility to notify the teacher immediately after use.
 - Authorization forms should be maintained in the binder with the medication log.
 - The authorization form should be added to the student's file.
 - The medication log is to be maintained until three (3) years after the student would turn twenty-one (21) years of age.
 - Each school should develop a list of students requiring medication everyday, all year long.
 - Medications should be brought on field trips when necessary.
 - Glucose testing and insulin administration is to be coordinated by the parent/guardian in collaboration with the school principal.
 - All medications are to be returned to the parent/guardian at the end of the school year.

Procedure

- Parent/Guardian is to bring the medication to the office.
- Authorization forms are to be reviewed for completeness (faxed forms from the physician or prescription are acceptable. Staple the prescription to the authorization form).
- Assure that the medications are in original containers and labeled with the name of the medication, dosage, name of child, and frequency of administration. Over the counter medications should be in original sealed packages with directions for administration. Store medications in a zip-lock baggie labeled with student's name and frequency of administration. An adult will assist and observe the student taking the medication (some students may use a nebulizer for asthma medication). If a student doesn't come for a scheduled medication, send for the student. Notify the parent/guardian that day if a student requires an "only if needed medication" /PRN while at school.
- If the child uses an inhaler and has no relief or is having severe breathing problems notify the parent/guardian immediately and consider calling 911.
- Document the medication administration in the medication log.

Responsibilities of Parents/legal guardians:

1. Parents/legal guardians will assume full responsibility for the supplying of all medications.
2. No medications may be brought to school by students.
3. Parents/legal guardians shall deliver, or cause to be delivered by an adult or an authorized employee pharmaceutical supplier, any medication to be administered under the provision of this policy.

Responsibility of the Physician:

1. A request form for each prescribed medication must be completed by the student's physician, signed by the physician and signed by the parent/legal guardian. The request form must be filed with the school administrator or his/her designated representative. (Faxed forms from the physician or original prescriptions are acceptable. Staple the prescription to the authorization form.)
2. The container must be clearly labeled with the following information:
 - Student's full name
 - Physician's name
 - Physician's telephone number
 - Name of medication
 - Dosage and frequency of medication
 - Date of expiration of the prescription

Responsibility of School Personnel

1. Students taking medication will be assisted and observed by authorized school personnel. This will be done in accordance with the physician's instructions. If a student doesn't come for a scheduled medication, school personnel must send for the student.
2. All medications administered by school personnel must be kept in a secure place under appropriate temperature conditions.
3. Administering school personnel shall keep a log of administration of medication. Log should include 1 sheet for each child receiving medication.
 - 3.1 If the child uses an inhaler and has no relief or is having severe breathing problems notify the parent/legal guardian immediately consider calling 911.

Aspirin and Other over-the-counter Drugs

The dispensing of aspirin will be treated as a prescription drug. **No aspirin will be administered to students by any school personnel without written authorization from the student's physician.** Students requiring over-the-counter drugs (with the exception of aspirin) will be assisted by authorized school personnel. This shall be done in accordance with the parent/legal guardian's instructions provided that a signed medication form is on file for the specific medication and all items listed above have been complied with. A physician's authorization is advised but not required for over-the-counter medication except for aspirin.

Epi-pens/Inhalers/Glucose

Glucose testing and insulin administration is to be coordinated by the parent/legal guardian in collaboration with the school principal. Epi-pens and back up inhalers may be secured in the classrooms as well as the office. Use of an epi-pen necessitates a 911 call. Because of the risk of students sharing medication, no student may carry his/her own medications. In the event that a student is seriously at risk without the epi-pen or inhaler on their person, consideration will be given for a variance if the physician and parent/legal guardian document the following:

1. Risk of not carrying medication.
2. The student has been instructed in the indication, administration, side effects, responsibility not to share, and the responsibility to notify the teacher immediately after use.

(cf., Request for Medication form)

(cf., Medication Administration Log)

SCRIP ORDER 2019 - 2020

Family Name _____
 Name & Grade of oldest child _____

****Orders Due by August 29, 2019.

Entertainment	%	\$	QTY	Net \$
Century Theaters	4%	\$25		
Century Theaters Single Admit	8.5%	\$11		
Gas	%	\$	QTY	Net \$
Arco	1.5%	\$50		
	2.5%	\$250		
76	1.5%	\$25		
		\$100		
Shell	1.5%	\$50		
		\$100		
Grocery	%	\$	QTY	Net \$
Lucky/Savemart	2%	\$25		
		\$100		
Safeway	4%	\$25		
		\$100		
Smart & Final	3%	\$25		
		\$100		
Target	2.5%	\$25		
		\$100		
Sprouts Farmers Market	5%	\$25		
		\$100		

Fast Food/Restaurant	%	\$	QTY	Net \$
Applebee's	8%	\$25		
Chipotle	10%	\$10		
IHOP	8%	\$25		
Olive Garden	8%	\$25		
Starbucks Coffee	7%	\$10		
		\$25		
Retail	%	\$	QTY	Net \$
Amazon.com	2.25%	\$25		
		\$100		
Old Navy	14%	\$25		
		\$100		
Macy's	10%	\$25		
		\$100		
Marshall's/TJ Maxx	7%	\$25		
Ross	8%	\$25		
Dick's Sporting Goods	8%	\$25		
		\$100		
Walgreens	5%	\$25		
		\$100		

Please refer to www.shopwithscrip.com for a complete list of participating vendors.

Write In Orders** (use back side of form if needed)	%	\$	QTY	Net \$

*Payment must be included with this form. Make checks payable to St. John Catholic School
 Turn completed forms to School Office or send back in with your student.
 Orders will be ready in about 1 week.*

Cash Check # _____

Orders Due by THURSDAY, August 29, 2019 10:00 AM.
Get a head start on 2019-2020 fundraising!

TOTAL \$ _____

- I will pick up my Scrip Order at the school office I will pick up my Scrip Order at SEP
 Please send home Scrip Order with eldest child

Purchased By (please print) _____ Phone # _____

I understand that Scrip is like cash and St. John Catholic School is not responsible if your Scrip order is lost or stolen.

Signature _____ Date _____