

JULY 22, 2020



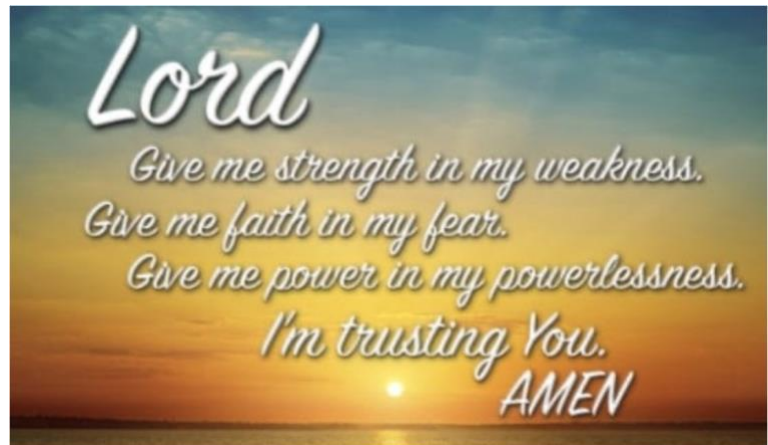
St. John Catholic School

Educational Ministry of St. John The Baptist Parish



Dear Shamrock Family,

As I mentioned in my email last Wednesday evening, our School Site Planning Committee (SSPC) has been working toward plans to offer a blended/hybrid learning model for the start of the school year, one which would allow for partial on-site instruction to those healthy who want it, as well as an online model for those who feel at risk and need to learn remotely. With this said, since Governor Newsom's press conference last Friday, things have changed and we must begin the year with distance learning. Regardless, continued focus on both **a more comprehensive** distance learning program and a blended/hybrid model are the current directions of our planning, so to be well-prepared to offer both, and even for the good old traditional school model, when safe and appropriate for our school. All three learning platforms are on the SSPC and staff's agenda, as we aim to make smooth any and all learning platform transitions throughout the school year.



Please know that our whole school community's safety is an immeasurable concern of mine. I also consider seriously our school's responsibility and commitment to meeting the needs of our students and families as a private, Catholic educational establishment. While I take great pride in the incredible virtual learning program our staff implemented during our most recent distance learning time, as well as the true home-school partnership that was most evident, I am sensitive to the evolving circumstances of parent work situations, as well as the economic constraints of all. We remain committed to offering a safe, onsite learning environment when permitted. We also remain committed to **building upon** our emergency online learning platform from the Spring, and creating a virtual learning experience that that is rigorous, robust and meaningful.

While we may be apart, we remain united, together, in faith during this time. *We are one community, one team, one St. John Catholic School family.* I hold our community in prayer each day, as do I pray about decisions that will best serve our school family. I ask that you continue to hold each other in prayer, and that we remain hopeful for the future and remain rooted in Christ's love for us and share that love with each other.

With Love,
Ms. Paige Child

School Site Planning Committee & Action Items

Health & Safety

- Team Members:
- Emily Martinez (TK teacher)
- Adriana De Vost (1st grade teacher)
- Nora Garcia (parent)

Facilities & Maintenance

- Team Members:
- Joe Thomas (PE teacher/Student Council Moderator)
- Nic Martinez (parent)
- Joao Escorcio (parent)

Curriculum & Instruction

- Team Members:
- Shelby O'Neill (K teacher)
- Stephanie Pires (3rd grade teacher)
- Dominique Thomasson (middle school teacher)

Scheduling & Student Life

- Team Members:
- Daniel Enos (Administration Team)
- Julie Calderon (parent)

School Site Planning Committee- Actions Items (Ever-Evolving)

Structure for planning/process- focused on these areas:

· Safety and Health

- o Research, identify, organize and communicate information regarding most up-to-date health & safety protocol, as shared by the CDPH, CDE, and ACPHD (and Diocese of Oakland)
- § Including but not limited to: establishing protocol around space, cohorts, desks, supplies (individual) and sanitation protocols for surfaces
- Research & communicate protocol(s) regarding health & safety guidelines, as it pertains to our school
- o Establish & communicate with Ms. Aimee regarding necessary PPE materials
- o Communicate content of established protocol in this area to staff and parents

· Facilities Maintenance

- o Measure all school/parish facility space and identify how many students can be served in each room/space (4-6ft depending upon evolution of guidelines)
- § Consider and work with Scheduling & Student Life Team to establish plan for transitions, bathroom use, recess, lunch, drop-off and dismissal
 - Advise teachers regarding classroom setup of desks and furniture with respect to space guidelines
- o Research and establish hand sanitation stations
- o Research UV light sanitation options
 - Research and establish water filling stations (eliminating water fountains)
 - Plastic divider shields for classroom
 - Create safe space for quarantine room

- Research and establish safer bathrooms
 - § Automatic/sensor flushing
 - § Automatic/sensor hand soap
 - § Automatic/sensor paper towel dispensing
 - As needed:
- New toilet seats
- Addition of toilet seat covers
- Bagging of excess urinals in junior high boys' bathroom to maintain distance /Closing of excess bathroom stalls in junior high girls' bathroom to maintain distance
 - Consider bathroom renovations as needed (elementary bathrooms)
- Communicating content of established protocol in this area to staff and parents

- **Curriculum and Instruction & Training of Staff and Parents/Guardians**
- Research, identify, and organize information regarding best practices for both on-site and distance learning
 - § Research, identify, and organize information regarding a flipped learning model
 - § Research, identify, and organize online support tools for teachers, students, and parents
 - Provide teaching support strategies & tools to teachers
 - Provide learning support strategies & tools to teachers for students
 - Provide learning support strategies & tools for parents/guardians
- Use diocesan information and resources to plan for and communicate about prioritized standards and learning outcomes, as well as unit planning to maximize learning
- Plan and offer necessary resources, materials & training for teachers (potentially students and parents/guardians)
- § Formative & summative assessment options

- **Scheduling and Student Life**
- Establish & communicate various schedule options for on-site and/or distance learning (hybrid model(s))
- § Establish & communicate various guidelines in regards to instructional minutes (as it pertains to an online vs. in person schedule)
- Establish & communicate ways to maintain school and class faith community, virtually or otherwise
- § Establish and communicate ways to conduct continued yearly school events and consider the addition of new ones
- Consider/plan time for health & safety precautionary measures (daily- transition time)
- Conduct a "day in the life" inventory, as a means to establish protocol for various daily school events
 - § Bathroom use (staggered)
 - § Transitions (hallways- 6ft)
 - § Recess (staggered)
 - § Lunch (staggered)
 - § Arrival (individual student health checks/staggered start times)
 - § Dismissal (staggered dismissal times)

- Prepare and post proper safety protocol signage on campus
- Communicate content of established protocol in this area to staff and parents

WHAT'S TO COME:

- Communication about beginning of the year events offered virtually
 - School Family Welcome
 - Student technology (devices provided to all)
 - Parent/Student Orientation(s)
 - Parent Training(s)
 - Student Training(s)
 - Student Schedule(s)
 - Daily and weekly lessons
 - Live
 - Recorded
 - Virtual Teacher Time
 - Lesson review
 - Practice
 - Q&A
- Teacher Communication
 - Forum
 - Frequency
 - Content
- Distance Learning Protocols & Class Norms
 - Student expectations
 - Differentiated instruction
 - One-on-one support
 - Small group support
 - Assessment
 - Formative
 - Summative
 - Frequent student and parent feedback on progress
- Serving the Whole Child/Family
 - Social/Emotional response
 - Opportunities for student connectivity
 - Among class
 - Among school
 - Community and Faith Focus
 - Opportunities for community connectivity (school-wide)
 - Opportunities for faith formation and connectivity (school-wide)